



CITY OF DURHAM | NORTH CAROLINA

**Date:** February 4, 2014

**To:** Thomas J. Bonfield, City Manager

**CC:** W. Bowman Ferguson, Deputy City Manager

**From:** Joel V. Reitzer, Director, General Services Department

**Subject:** Presentation - Maplewood and Beechwood City Cemeteries Phase I Study Findings

### **Executive Summary**

In April 2013, General Services contracted with Coulter Jewell Thames, PA to provide consulting services for a Phase I Planning Study of Facility and Site Improvements at Maplewood and Beechwood Cemeteries. Coulter Jewell Thames completed the Study in early February 2014.

### **Recommendation**

General Services Department recommends that Council receive a presentation regarding the findings of the Maplewood and Beechwood City Cemeteries Phase I Study. The presentation will also include a recommendation for the proposed scope of the initial design and construction projects.

### **Background**

Due to ongoing site issues, buildings in poor condition and the need for additional materials and equipment storage space, the General Services Department contracted with Coulter Jewell Thames, PA (CJT) for the preparation of a Phase I Planning Study to evaluate facility and site deficiencies at the two City-operated cemeteries – Maplewood Cemetery and Beechwood Cemetery. The scope of the study included investigation and analysis of the existing sites, associated infrastructure and facilities, recommendations for repairs and concept plans for improvements. Each repair/improvement recommendation was prioritized and included an opinion of cost.

### **Issues/Analysis**

Not Applicable

### **Alternatives**

Not Applicable

### **Financial Impact**

Not Applicable

### **SDBE Summary**

Not Applicable